

## Bylaws Resolution adapted July 11, 2016

### Monticello Place Community Association, Inc. - 2016 Guidelines

#### **Rules Regarding Board Meeting Attendance**

It is extremely important for all Board members to attend meetings. When members of the Board are not present it may affect the ability of the Board to function, i.e., preventing a quorum of members and delaying official action. Additionally, it may require additional work for other Board members.

#### **Board Members Minimum Duties Regarding Meeting Attendance**

- Attend a minimum of 6 meetings per year. (Assuming 12 per year)
- Provide proxy notification when absent from Board meetings
- Participate in Board activities
- Maintain current email address with Board leadership and respond to email

#### **Board Actions**

If a Board member is absent for a three consecutive Board meetings, or otherwise fails to perform the minimum duties regarding meeting attendance, at the following meeting the Board may elect to take action to remove the Board member in accordance with the Association By-Laws.

The Board generally prepares a slate of prospective Board members for election at the fall general membership meeting held in November. The Board may choose not to include prospective Board members on the slate who have previously not performed the minimum duties regarding meeting attendance.